

SUMTER

FAMILY HEALTH CENTER

Caring For Our Community's
Health and Well Being

JOB POSTING

Dietitian

Position Summary:

The Dietitian will work collaboratively within the multi-disciplinary team to create desired goals and outcomes of nutritional care for patients in all practice sites. The Dietitian is responsible for providing comprehensive assessment, care coordination services, disease education and self-management support with patients who have chronic health conditions, specifically but not limited to diabetes, hypertension, and obesity. The Dietitian will be integrated into the office-based health care team to work in partnership to promote patient-centered care, frequent contact with primary care providers, medical home team members, and actively participate in interdisciplinary patient-centered team meetings.

Duties and Responsibilities:

- Works to optimize the patients overall health, improve quality of life and treat or prevent some medical disorders by:
 - Assessing nutritional needs
 - Developing individualized nutrition care plans, intervention and treatment goals in collaboration with patient/family
 - Providing counseling and education to patients, families and caregivers (individually or group) by utilizing motivational interviewing to strengthen commitment to change and establish self-management goals and actions plans with timeframes.
 - Monitoring/re-evaluating the patients' tolerance and response to nutritional care plan, including a range of variables that may influence behaviors (e.g. socioeconomic status, functional education level, cultural beliefs and motivation).
 - Builds rapport and trust with patients, and engages patients in problem-solving.
 - Promotes success with chronic care plan.
 - Coordinates care and communicates with providers.
 - Reviews test results and tracks outcomes.
 - Reviews medications and works with provider/pharmacist, as needed, to assist with medication management.
 - Reviews patient risk issues and works with patient/family/team to reduce risk.
 - Works with patients one-on-one or in a group setting.
- Arranges group education sessions within scope of practice, to support community projects and programs.
- Completes initial patient nutritional assessment, including a comprehensive medical, psychosocial, and functional assessment of the patient.
- Uses an interdisciplinary team approach to address opportunities to plan and coordinate care; acts in a supportive capacity to other team members (i.e., medical assistants, office personnel and providers) in supporting the patient and their treatment plan.

- Uses population data to proactively identify patients to ensure continuity of care.
- Researches and develops effective education resources related to health, nutrition and exercise for our patient population as needed.
- Provides instruction, support, reporting and documentation, as required by the American Association of Diabetic Educators (AADE), Diabetic Self-Management Education (DSME) program, Diabetes Prevention Program (DPP), and other such programs to all SFHC sites.
- Maintains an accurate database of services and contact information for resources.
- Helps to arrange contact with other resources needed to support the treatment plan.
- Ensures open communication regarding patient status with providers and office staff.
- Provides training to medical providers and support staff.
- Fosters a patient-centered environment that focuses on patient satisfaction and quality outcomes/monitoring.
- Participates with the Quality Assurance and Improvement team to develop and implement performance improvement strategies to meet/exceed quality of care expectations.
- Shares best practices among all teams, serves as a medical home advocate, mentor and leads by example to support a positive work environment, and encourages other staff to do the same.
- Understands the mission and values of the organization.
- Represents the practice in a positive manner to all patients and all applicable external clients.
- Responsible for accurate, timely, and complete documentation in patient records and billing.
- Collaborates with the Clinical Quality Manager to collect UDS & outcome data.
- Maintains monthly statistics as needed for monthly reporting purposes, as well as grant reporting.
- Participates in audits, and meet standards of Quality Improvement and Risk Management programs.
- Prepares health related articles for local newspapers and magazines as needed for community education.
- Maintains licensure and any additional educational requirements for special programs.
- Attends required training.
- Performs other duties as assigned by supervisor.

Qualifications:

Education and Experience:

- Bachelor's degree in Nutritional Science, or related degree
- Registered Dietitian recognized by the by the Commission on Dietetic Registration of the Academy of Nutrition and Dietetics
- Licensed Dietitian by the South Carolina Board of Dietetics
- A minimum of (2) two years of clinical nutrition experience
- Experience with chronic disease and/or maternity nutrition counseling.

Knowledge, Skills and Abilities:

- Ability to communicate effectively and build rapport with coworkers and patients.
- Ability to work independently and collaboratively to achieve goals in a fast-paced, medical office environment with frequent interruptions, public contact, and occasional crisis situations.
- Strong problem-solving and time-management skills.
- Ability to understand and respond effectively and with sensitivity to special populations served. Special populations include, but are not limited to, those defined by race, ethnicity, language, age, sex, sexual orientation, economic standing, disability status, migrant, homelessness, seasonal workers, and the uninsured.
- Ability to record patient data and communicate with providers.
- Ability to adjust to the changing needs of the health center.
- Ability to be a role model and apply patient-centered medical home principles, including promoting shared decision-making with patients,

- Highly organized and detailed.
- Exercise sound judgment and decision-making; able to assess and differentiate priorities.
- Able to maintain confidentiality in all aspects of information (including patient data) in accordance with center's philosophy and policy, and state and federal regulations. Must handle the most sensitive and confidential matters with the utmost discretion,
- Basic computer skills (i.e., Windows operating system, Microsoft Word, Excel and web-based applications.)
- Able to learn new computer programs.

Environment:

Very busy atmosphere. Highly stressful when dealing with individual personalities of co-workers, patients and their families. Potential for rare exposure to blood-borne diseases (Category II). Potential for rare exposure to chemical hazards (Category B)

Physical Demands:

Considerable sitting, standing or walking. Assists in lifting and moving patients as necessary. Lifts supplies/equipment up to 20lbs occasionally, and/or up to 10lbs frequently. Considerable reaching, stooping, bending, kneeling and crouching.

Schedule and Benefits:

Full-time position with Monday- Friday dayshift schedule. Comprehensive benefits package including health, dental, vision and life insurance, as well as paid time off and holiday pay.

How to Apply:

If you are interested in applying for a position at SFHC, please print and complete the [Employment Application](#). Return your completed application to:

Sumter Family Health Center

Attn: Human Resources

1278 N. Lafayette Drive

Sumter, SC 29150