

SUMTER FAMILY HEALTH CENTER

Job Title: Nurse Practitioner or Physician Assistant – Women’s Health Services

Reports To: Clinical Director of Women’s Health Services

Position Summary:

The Nurse Practitioner/Physician Assistant provides OB/GYN services to women in an outpatient Women’s Health practice.

Duties and Responsibilities:

- Performs medical examinations and evaluations, diagnoses, treatment, follow-up, consultations, and health education within the scope of expertise and agreed upon protocols.
- Refers to preceptor(s) if health status of patient is beyond their scope of practice.
- Maintains practice agreement with physician preceptors.
- Assists in providing PI reports for improving quality of patient care.
- Performs other duties as assigned by the Executive Director or the Medical Director.

Qualifications:

- License/Certification:
 - Licensed as an Advanced Practice Registered Nurse by the South Carolina State Board of Nursing, and Board Certified as a Women’s Health Nurse Practitioner or Family Nurse Practitioner; or
 - Licensed as a Physician Assistant by the South Carolina Department of Labor, Licensing and Regulation Board of Medical Examiners and Board Certified by the National Commission on Certification of Physician Assistants (NCCPA)
- Two years of clinical Nurse Practitioner/Physician Assistant experience in Women’s Health or Family Practice required.
- Must possess the ability to prioritize tasks and manage time efficiently.
- Must be flexible as to the changing needs of the center.
- Must maintain prescriptive authority recognition.
- Must have the ability to work as a team player at all times.
- Current CPR certification required.

Work Environment:

Very busy atmosphere. Highly stressful when dealing with individual personalities of co-workers, patients and their families. Potential for regular exposure to blood-borne diseases (Category I). Potential for exposure to chemical hazards (Category B).

Physical Demands:

Considerable sitting, standing or walking. Assists in lifting and moving patients as necessary. Lifts supplies/equipment up to 20lbs. occasionally, and/or up to 10lbs. frequently. Considerable reaching, stooping, bending, kneeling, and crouching. Must be able to act rapidly and effectively while following policies and procedures, and utilize principles of management during routine as well as emergency situations.

Employee: _____ **Date:** _____

Supervisor: _____ **Date:** _____